



## Adult Basic Education/High School Equivalency Literacy DuPage (LD) Volunteer End-of-Term Report

Volunteer Name: \_\_\_\_\_ Term: Summer Fall Spring 20\_\_\_\_\_

Instructor: \_\_\_\_\_ Class Code: \_\_\_\_\_

Location: \_\_\_\_\_ Start Date:: \_\_\_\_\_ End Date: \_\_\_\_\_

Day(s): M T W R F S Time: \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

Volunteer Hours													Total Hours
Tutoring Dates													
Tutoring Time (hours)													

Student First Name	Student Last Name	Student Birthdate & COD ID# Number	Total Tutoring Hours

\* Please also attach the Student-End-of-Term Report for each student

\*Volunteer Signature: \_\_\_\_\_ \*Date: \_\_\_\_\_



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\*Describe **your experience** with the PEP/LD program for this term. *(Attach an additional sheet if needed)*

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\*Please add comments or suggestions on how to better **improve** the PEP/LD Program.

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### IN-SERVICE TRAINING RECORD

Fill this out if you took **in-service training this semester** or since you last submitted a report. The purpose of in-service training is to make you a more effective LD tutor. Training must be related to your LD assignment. Examples of in-service training include workshops at College of DuPage or through Literacy DuPage and free online courses for literacy tutors. Contact the LD office for details.

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_ Total hours of training: \_\_\_\_\_

How will you use what you learned at your LD assignment?

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